

CITY OF APOPKA

Minutes of a City Council Budget Workshop held on August 16, 2016, at 1:00 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Joe Kilsheimer
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Kyle Becker
Commissioner Doug Bankson
Glenn Irby, City Administrator
Pam Barclay, Finance Director

PRESS PRESENT: Teresa Sargeant - The Apopka Chief
Reggie Connell, The Apopka Voice

CALL TO ORDER/PLEDGE OF ALLEGIANCE - Mayor Kilsheimer called the Budget Workshop to order at 1:00 p.m. and led in the Pledge of Allegiance.

DISCUSSION

Mayor Kilsheimer said they would be reviewing the Special Revenue Funds and Enterprise Funds in today's workshop.

SPECIAL REVENUE FUNDS

Street Improvement Fund: reviewed and discussed.

Jay Davoll, Public Services Director, reviewed a map of all the streets maintained by the City. He reviewed the resurfacing for the past ten years, showing that this is falling behind. He also reviewed the signalization maintained by the City.

Discussion ensued regarding mowing of medians and rights-of-way. The use of the inmate crews was discussed and Mr. Davoll advised there are times that we do not have the inmate crews, such as if the guard is on vacation.

Mr. Davoll advised the costs associated with the 4400 account are set by DOT. He went on to discuss the 4600 and 4607 accounts. He stated with regards to the traffic signals that conflict monitors were very important. He said there were three older signals that need to be completely rebuilt. He went over the resurfacing spreadsheet and requested \$50,000 be transferred from the 4607 account into the 4600 account.

Discussion was held regarding cold patch asphalt and Mr. Davoll pointed out they were requesting an Asphalt Truck under the 6400 account. He said with this truck heating the asphalt it will speed up the repair, last longer, and eliminate waste.

Mr. Irby advised there were errors in the workbook for the 4300 and 4310 accounts. The 4300 account should be \$45,000 and the 4310 account should be \$1,269,787. Between these two accounts there is a net savings of \$46,113 between these two account lines. He advised the Street Improvement Fund is a restricted fund that is funded by the six cent gas tax at the state level and the funds can only be expended on these line items. He stated there was a total of \$295,000 cut and those could be put back in. He stated they could also have the option to pay cash for the heavy equipment.

Mr. Davoll said if raising the resurfacing back to the \$600,000, then all of the roads on the spreadsheet, except for items 15 and 16 would be able to be repaved.

It was the consensus to add money back into the resurfacing program and pay cash for the heavy equipment.

Inmate Program: reviewed and discussed.

Law Enforcement Trust Fund: reviewed and discussed.

Transportation/Traffic Impact Fee Fund: reviewed and discussed.

Discussion was held regarding roundabouts Mr. Davoll said roundabouts were safer for vehicles as they remove conflict points and all turns are right. They do take up more space and do not fit for all intersections. They are being evaluated as an option.

Discussion ensued regarding areas traffic signals are to be installed. Mr. Irby advised Council should set the priorities. Staff can only advise where signalization is needed based upon the analysis studies.

It was the consensus to allocate \$350,000 for the Bradshaw/Old Dixie intersection, \$250,000 for the Vick Road/Martin Road intersection, and \$750,000 for Old Dixie Highway from Hawthorn to Scholpke Lester Road. Marden Road from Keene to 437A will remain at \$500,000, and new sidewalks will remain at \$50,000.

Council recessed at 2:47 p.m. and reconvened at 2:58 p.m.

Stormwater Fund: reviewed and discussed.

Discussion ensued regarding the 6300 account and stormwater improvements. It was noted that a Stormwater Master Plan was done five years ago and should be re-evaluated.

Recreation Impact Fees: reviewed and discussed.

Ms. Barclay advised there was a current contract for an impact fee study of Recreation, Police, and Fire.

Discussion ensued regarding the splashpad and skatepark and whether the skate park will be revenue generating.

Mr. Irby reiterated the recreation impact fees are under review and stated the current impact fee of \$241.05 for a single family residential unit will not go down and during the year this fund will grow, unless Council turns them down.

Commissioner Bankson expressed concerns of tying up funds from the reserves, understanding it will be reimbursed in time. He felt the skatepark would not be revenue producing.

Mayor Kilsheimer pointed out the youth that attended visioning meetings and spoke passionately about a skatepark. Commissioner Bankson stated he was not against the idea, but he was against taking or borrowing funds from the reserves.

Commissioner Bankson expressed concerns regarding future expenses with regards to the need to build another fire station, as well as additional expense of funding the required personnel.

Mr. Irby discussed the two in/two out rule for firefighters and the fact that this puts Apopka below the number of required firefighters, stating we will be in need of 36 additional firefighters next year in order to fully staff new stations and back staff current stations. He further stated without the proper number of firefighters at a station, it could slow the response time and this would affect the ISO rating. He went on to discuss the additional expense for building the new station.

Discussion came back to the splashpad and skatepark. Commissioner Becker said the \$399,000 was not going to close the gap. He stated during the visioning strategy, the community was in favor of these types of things, but the top rank way of paying for these was through public/private partnerships. He said he would lean on staff to make sure partnering comes to fruition.

Commissioner Velazquez stated it has been pointed out to her that there are several grants available for skateparks that could be looked into.

It was the consensus to move forward with splashpad and delay the skatepark.

Mr. Irby said there was a meeting last Thursday with the architect from CPH regarding a site plan for Edwards Field. He advised the site plan will encompass several things including a gymnasium with an Olympic indoor pool, splashpad, and skatepark, as well as a parking lot, lights, and picnic pavilions. He said the splashpad or amenities for it will not affect the Apopka Fair or the Apopka Foliage Festival. He stated a presentation will be made to City Council.

Grants Fund: reviewed and discussed.

Special Assessment Fund: reviewed and discussed.

Community Redevelopment Fund: reviewed and discussed.

Mayor Kilsheimer said the UCF Incubator has previously been funded out of the CRA account and as a result of the discussion with UCF at a prior workshop meeting, Mr. Hogan has called requesting to extend the lease of the Incubator by one year at no cost to the City of Apopka. The City will continue to provide the building as currently provided with services. There was no objection to extending the lease.

Discussion ensued regarding amending and adoption of the CRA Plan.

ENTERPRISE FUNDS:

Public Utilities Fund: reviewed and discussed.

Mr. Irby advised that all monies in the Enterprise Funds are self-generated from utility rates, and sale of fuel for the Airport fund.

Ms. Barclay explained with regards to fund balance to expenditures, they recommend three months of expenditures in the fund balance. She said we were at 90.5% and the rate study recommended bringing that down.

Utility Administration:

It was the consensus to put back \$1,475 in the 5500 account.

Water Plant:

Mr. Burgess explained that in 2011 there were specific conditions placed and 2017 is the deadline for these conditions. This was in the rate study with regards to replacement of wells.

Mr. Davoll explained in the 5220 account they are receiving a grant and the \$15,000 removed is a match to the grant. The consensus was that this be added back into the 5220 account.

Wastewater Plant: reviewed and discussed.

Utility Construction: reviewed and discussed. Mr. Davoll pointed out that there was a boring machine in the CIP and they missed placing it under the 6400 account in the amount of \$250,000. He stated this was vital for the replacement of lines.

It was the consensus that the \$189,500 for the Cat excavator 48' bucket and \$250,000 for the boring machine be placed in the 6400 account.

The next scheduled Budget Workshop is Monday, August 23, 2016 at 3:00 p.m. Mr. Irby advised they also need to have a special meeting on the same day for the purpose of the donation of right-of-way on Marden Road. Ms. Barclay announced the TRIM and Budget Hearings will be held on September 14, 2016, and September 28, 2016, at 5:05 p.m.

ADJOURNMENT - There being no further discussion, the workshop adjourned at 5:05 p.m. p.m.

_____/s_____
Joseph E. Kilsheimer, Mayor

ATTEST:

/s/_____
Linda F. Goff, CMC, City Clerk